Attendees: Rachel Acosta, Patricia Armstrong, Kay Banks, Sam Beals, Elaine Belesky, Jillian Bigony, Jackie Bonilla, Jane Bouknight, Pam Bowers, Rebecca Boyd, Rachel Bradley, Lakesha Campbell, Claudia Carriere, Katy Caulder, Francoise Crowell, Amanda Davalos, Michelle Davis, Hanna Debruhl, Rachel Denmark, Mike Dial, Brian Dusel, Lauren Epps, Amber Falluca, Teresa Florentin, Travis Gardner, Gwen Geidel, Lori Giordano, Kelsey Grant, Jasmine Gunn, Chris Hallum, Dawn Hiller, Lexi Hinson, Trena Houp, Christa Jefferson, Sarah Jerald, Sarah Jusiewicz, Rebecca Keilty, Lane Kennedy, Kristi Kinslow, Loren Knapp, Lauren Kozlik, Allison Kretschmar, Helen Le, Janis Leaphart, Jenny Leist, Timothy Lewis, Matt Lindenberg, Xinfeng Liu, Melissa Lowe, Amanda Lucas, Aaron Marterer, Ali Mathwig, Jessica McCarthy, Sabrina McClure, Sara McConville, Paige McKeown, Tyler McNamara, Meredith McNeice, Nicole Montgomery, Caleb Morris, Cliff Murphy, Alexis Mynio, Bethany Naser, Dave Osworth, Connie Outen, Jeff Persels, Jay Pou, Skylar Prirtchard, Claire Robinson, Rochelle Robinson, Kaylee Rogers, Lauren Sanborn, Chinell Singletary, Catherine Studemeyer, Amanda Therell, Jenn Tilford, Nancy Tolson, Heidi Waltz, Donna Watson, Josh Weakland, Lourie White, Trudie Wierts, Jeff Wilson, Amanda Ziegler

Welcome and approval of February 2020 UAN Minutes

Admissions update   **Cliff Murphy and Teresa Florentin**
- Sr associate for operations and technology
- Teresa is senior associate admissions role (formerly Ed Black's role)
- Enrollment deposits down
- Reopened application for SC students, extended deposit to June 1
- Admitted all from wait list
- Promoted pathway and gateway students to admitted
- Moved those waitlisted to into
- More students accepted into SCHC
- Awarded 1500 need based SC applicants
- March 13 - June 1 - 1700 virtual events
- Hosted virtual sessions based on major sessions
- Added 40 hours of live hcat per week
- Deposits due June 1
- Maxing out the virtual sessions
- Everybody is part of the recruitment staff
- Live on May 1 – transfers and system transfer will be permitted to upload unofficial transcripts to the system – help to release decisions faster and articulations faster, take an unofficial and send official when all grades are in with final grades
- Some caveats, students will have to submit official transcripts after grades are loaded.

- Current students that might not be returning this fall, due to financial or uncomfortable, admissions are looking to see how to manage this process – trying to make it seamless as possible moving from typical readmit way. Looking at veterans and military have a Covid-19 stop out form
- Cliff created a military active duty form stop out
- Contact financial aid if they are leaving
- Pathway students are being updated to Columbia campus students
- Registrar office will have the unofficial transcripts looking to have multiple people have access to them
- Data will be in bdms
- Teresa and Katie Jerald will be on stand by for questions
- Will capture the questions and share the answers at a later date.

Orientation   **Bethany Naser**
- Jackie Bonilla and Timothy Lewis will be joining
- Had 14 two-day freshmen session and 5 transfer date moving to 28 days in freshmen
- May students will not do orientation then they will do virtual orientation and do fall advisement
- April 29 received information about this if they were admitted for summer
- Freshman – virtual day of orientation, pre-orientation modules and worksheets
  , going Garnet 101 modules, Cocky's Coop (NSO online network), virtual resource fail, in person orientation programming in fall
- Garnet 101- this is the usual orientation workshops like parking, financial aid, health
- Cocky's coop – discussed further down
- In the fall will have some programing
- Worksheet will be in a database which the students will be submitting electronically
- College visit will be 10 am on blackboard collaborate
- 11-5 academic advising and registration – using teams and assignment process; appointment will be sent to them closer to their time; advisors have to put their availability in Navigate for assignments
- Capping by major not college
- Timothy – Cocky's Coop – to help with community for the students, each orientation leader will have 70 students in their coop; will have different ongoing events in the coop; have a college and school pod using this individualized way about the college discussion post on commonly asked questions, host an event for students; files that you shared during visit and upload documents; orientation leaders will be there to moderate
- Will have training pieces on how to use it
- Transfer orientation – modules same day as they do their advisement. Opens at 730; modules will be personalized to the colleges; no preorientation modules but will be doing the pre-advising worksheet
- By 3 pm done to be int eh transfer student panel
- Monday before their date they will be completing the module and sheet.
- Released upon completion of day 1 will receive an email with time within 24 hours, but date is seen immediately

- Assignment process and timeframe follows freshmen student – except release of time/date
- Participate in a virtual orientation session
- Transfer students will not know their rime of registration
- 62 OL this summer; will be available for questions from 11-5
- Changing their major before orientation will use the form as in the past;
- May 12 new student major interest webinar - https://us.bbcollab.com/guest/36ced865ede14e32965d9bd56de3e630
- Gathering disability accommodations for participating in online orientation
- Access to VZ all modules are in VZ; by May 18th will begin pulling reports
- Will have a virtual RAC on the registration days to handle those needs
- Yes, transfer students will be assigned to appointments in Navigate that advisors will be able to see. We just won't share with students until they complete their modules
- Advising appointments will be for 20-30 minutes
- Powerpoint on UAN site

Foreign Language Placement Test   **Dawn Hiller**
- Tests will be offered online on Wednesday, Thursday, Friday, and Saturday from April 19- August 1
- It will be open on that day that they signed up to take it for 24 hours
- It can only be taken once
- Sunday, Monday, and Tuesday – will be used for grading the test, verifying that the student is able to take the test, uploading the scores,
- If the student needs to take the Phase II test, they will be notified to take it 2 weeks prior to the advisement time (orientation) so they have the scores for registration and advisement to register into the correct course
- If you want to register for summer language courses, you do not need the placement test because the prerequisites are not in place due to the overlap of sessions.
- Students should register for a specific testing date through our placement website at http://artsandsciences.sc.edu/language-placement/home (Option #1).   Once registered, they will receive a confirmation email with details about the exam.
- Current students with 90+ hours can take the test online if less cannot unless they are part of a specific group of students - Nursing, Social Work, DMSB pre-international business or International Business, Global Studies since they require through the 300 level. We will be monitoring and making exceptions
- If you have a student that wants to take a test in one of the other languages, please keep a list of those students (names and ids) and send that list to me so we can know how many students need the test so we can plan dates accordingly. If they need to take the class this coming fall, we can plan accordingly in raising caps or opening new sections.

Technology updates   **Rachel Denmark**
                                                             Lauren Sanborn
                                                                Brian Dusel

- Popular platforms for remote advising – MS Teams, Zoom, phone, face time, go to meeting, google voice
- MS Teams – encouraged to use because it can be recorded
- Some colleges are using intake forms to prepare for advising; giving the student the option how to have advising take place
- Helping with advising holds to be removed
- Barriers to tech use – internet issues
- Students can tell that they are having tech issues and we can help
- EAB campaigns – when you create a campaign use the standard naming convention – advising term last department – Spring 2020, Hiller, Global
- New reporting options in EAB
- Future items – SEP planner; should the plan feature be turned on for the students to use
- Make sure when individuals change roles please submit the change of role form to Brian to remove access and reassign student
- EAB app for campus – 3 components – to do items; resources available on campus; events academic calendar; goal roll out for fall semester incorporate in U101
- EAB Navigate – how the virtual advisement will impact us numbers did not drop off; reports are more stream line
- SSC – annoyance time out and logout issue keep looking into
- DW – audit not displaying – browser issues not work with Chrome
- EAB Navigate – few issues with it
- May UAA reassignments of case loads
- Fall Assignments will be on August 1st
- Orientation availability – default time is 30 minutes will have a new option orientation advising service
- If there is an interruption BB Collaborate, no backup

Summer Semester and Jump Start   **Amanda Therrell**

- Doing a lot of marketing in Facebook ads and post cards
- Week behind in numbers
- Individual registration numbers are up 6%
- They can help with pushing out more information and can link to our services or courses
- Can mail out our information
- JumpStart – looking good. 180 student Jour, HRSM, CAS are participating 25 students have shown interest, 3 committed only talked with them for a week and half
- Summer courses in June and July
- Virtual community building will be coming

Adjourn

Next meeting
May 20 at 930