

TENURE CLOCK EXTENSION FORM

USC Lancaster, USC Salkehatchie, USC Sumter, USC Union or Extended University

Faculty Member Name:Rank:Rank:	
Campus:Depa	rtment:
Campus Address:	Campus Phone:
Date of initial appointment as a tenure-track faculty member: If your probationary period clock has been extended previously, please indicate the approval date(s) of the extension(s)	
Please check the appropriate box below and attach doc addition, please also attach a letter addressed to your ac For more information, see University Policies ACAF 1.31 and ACAF 1.05 Tenure Progress Review of Faculty: Third	ademic unit head outlining the reasons for your request. Extension of Faculty Tenure-Track Probationary Period
A. Automatic Extension A tenure-track faculty member is eligible for an automati related to the birth or adoption of a child, or the death of	ic one-year extension of the maximum probationary period a spouse/partner or child.
B. Requested Extension A tenure-track faculty member is eligible for a one-year request for the following reasons: a serious illness spouse/partner, child or parent; the death of a parent circumstances upon approval.	of the faculty member and/or the faculty member's
	ning of the tenure progress review (third year review) when ed extension of the tenure clock during the first three years
Signatures (Please attach additional comments as necessary.	In the case of a denial, a written justification is required.)
Faculty Member	Date
Academic Unit Head	Approve ☐ Deny*☐
Campus Dean	Approve ☐ Deny*☐ Date
Chancellor, Palmetto College	Approve ☐ Deny*☐ Date
Form received by USC Division of Human Resources (Columbia)	*Please note that approval is automatic in cases of childbirth or adoption or the death of spouse/partner or child